

ATTACHMENT A
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template, Cell F21. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOBS (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 25-79278

TOTAL BID AMOUNT: \$2,965,625.00

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Veracity Consulting, Inc.		Contact Person: Angela Hurt	
Address: 8100 Newton St, Suite 210 Overland Park, KS 66204		E-mail: sledteam@veracityit.com	
Sub-Contract Amount: \$237,250.00		Telephone Number: (913) 945.1912	Fax Number: NA ()
Sub-Contract Percentage of Total Bid: 8.00%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract. Please see the following attachment for response.	
Provide approximate dates when Sub-Contractor will perform on this project: Please see the following attachment for response.			

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: AFIT Staffing Inc.		Contact Person: Julie Phillips	
Address: 150 W. Market St. Suite 715, IN 46204		E-mail: jphillips@afitstaffing.com	
Sub-Contract Amount: \$326,218.75		Telephone Number: (463) 210.7350	Fax Number: NA ()
Sub-Contract Percentage of Total Bid: 11.00%		Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Please see the following attachment for response.	
Provide approximate dates when Sub-Contractor will perform on this project: Please see the following attachment for response.			

BI Incorporated
Respondent Firm
6265 Gunbarrel Avenue, Suite B
Address
Boulder, CO 80301
City/State/Zip Code
Isabel Yang
Representative
3/14/2025
Date

303.218.1000
Telephone Number
303.834.3414
Fax Number
bidsvcs@bi.com
Email Address

Authorizing Signature
Isabel Yang, Executive Vice President
Printed Name and Title

☒ Please check if additional forms are attached.

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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM


RFP#: 25-79278

TOTAL BID AMOUNT: \$2,965,625.00

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm Company Name: Nishida Services, Inc. Address: 6111 Clearview Dr. Carmel, IN 46033 Sub-Contract Amount: \$192,765.63 Sub-Contract Percentage of Total Bid: 6.50%	Contact Person: Henry M. Nishida, Jr. E-mail: heather@nishidaservices.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: (317)849.0466</td> <td style="width: 50%;">Fax Number: NA ()</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract. Please see the following attachment for response.	Telephone Number: (317)849.0466	Fax Number: NA ()
Telephone Number: (317)849.0466	Fax Number: NA ()		
Provide approximate dates when Sub-Contractor will perform on this project: Please see the following attachment for response.			

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm Company Name: 185 Promotions and Apparel LLC Address: 501 Industrial Dr. Carmel, IN 46032 Sub-Contract Amount: \$5,948.48 Sub-Contract Percentage of Total Bid: 0.20%	Contact Person: Kelly Anderson E-mail: kelly@185promotions.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Telephone Number: (317) 564.0610</td> <td style="width: 50%;">Fax Number: NA ()</td> </tr> </table> Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract: Please see the following attachment for response.	Telephone Number: (317) 564.0610	Fax Number: NA ()
Telephone Number: (317) 564.0610	Fax Number: NA ()		
Provide approximate dates when Sub-Contractor will perform on this project: Please see the following attachment for response.			

BI Incorporated
 Respondent Firm
 6265 Gunbarrel Avenue, Suite B
 Address
 Boulder, CO 80301
 City/State/Zip Code
 Isabel Yang
 Representative
 3/14/2025
 Date

303.218.1000
 Telephone Number
 303.834.3414
 Fax Number
 bidsvcs@bi.com
 Email Address

 Authorizing Signature
 Isabel Yang, Executive Vice President
 Printed Name and Title

☒ Please check if additional forms are attached.
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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 25-79278

TOTAL BID AMOUNT: \$2,965,625.00

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: Indy Anna's, Inc.		Contact Person: Judith Kirk Simms	
Address: 1760 E. 116th St. Carmel, IN 46032		E-mail: sales@indyanna.com	
Sub-Contract Amount: \$10,250.15		Telephone Number: (317)853.6575	Fax Number: NA ()
Sub-Contract Percentage of Total Bid: 0.30%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract.</u>	
		Please see the following attachment for response.	
Provide approximate dates when Sub-Contractor will perform on this project: Please see the following attachment for response.			

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>	
Provide approximate dates when Sub-Contractor will perform on this project:			

BI Incorporated
 Respondent Firm
 6265 Gunbarrel Avenue, Suite B
 Address
 Boulder, CO 80301
 City/State/Zip Code
 Isabel Yang
 Representative
 3/14/2025
 Date

303.218.1000
 Telephone Number
 303.834.3414
 Fax Number
 bidsvcs@bi.com
 Email Address

 Authorizing Signature
 Isabel Yang, Executive Vice President
 Printed Name and Title

☒ Please check if additional forms are attached.

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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

ATTACHMENT A

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR COMMITMENT FORM

Veracity Consulting, Inc.

Describe service/product to be provided and how is this a Valuable Scope Contribution of the Contract:

Veracity Consulting provides information technology consultation services and provide temporary information technology software developers to support BI's Indiana Monitoring Center that directly supports IDOC staff with alert notification and processing, specific to the scope of services (i.e a Valuable Scope Contribution). For a modern Monitoring Center, seamless technology is essential to supporting IDOC staff. An IT software staffing firm bridges the gap, providing experts for integration, custom development, and security. When systems need to talk, or unique solutions arise, these specialists deliver. They maintain security, troubleshoot issues, and manage project-based upgrades, ensuring smooth operations. In essence, they provide the agility and expertise to keep the Monitoring Center's technological backbone strong and adaptable.

Provide approximate dates when Sub-Contractor will perform on this project:

Veracity Consulting will perform these services throughout the duration of the contract as software integration and technical staffing support through temporary workers as needed. Determining IT software staffing frequency is unpredictable due to: rapid tech changes, project-based work, unforeseen issues, shifting business strategies, and budget fluctuations. These factors create an inherently variable demand for specialized IT expertise. However, BI commits to spending at least 8% of the contract amount on Veracity Consulting services.

AFIT Staffing Inc.

Describe service/product to be provided and how is this a Valuable Scope Contribution of the Contract:

aFit Staffing's valuable scope contribution to support this contract includes staff recruiting services for BI operations, specifically recruiting call center employees that staff BI's Indiana Monitoring Center and directly supports Indiana Department of Correction staff with alert notification and processing. aFit also provides human resources support for BI operations in Indiana. Staffing firms are essential for the Monitoring Center due to fluctuating demand and specialized skill needs. aFit provides flexible workforce solutions, reducing hiring burdens.

Provide approximate dates when Sub-Contractor will perform on this project:

Guaranteeing consistent work frequency is impossible due to unpredictable client demands, seasonal variations, and external economic factors. aFit will be proactively engaged throughout the contract to support key project milestones and to provide specialized staffing as required. aFit support will be provided on an as-needed basis throughout the contract's duration to ensure project success.

Nishida Services, Inc

Describe service/product to be provided and how is this a Valuable Scope Contribution of the Contract:

Nishida Services provides cleaning and janitorial services for BI's Indiana Monitoring Center that directly supports Indiana Department of Correction staff with alert notification and processing, which is specific to the scope of services (i.e a Valuable Scope Contribution). The provision of comprehensive cleaning services within the Monitoring Center environment is a critical operational support function, directly impacting employee health, productivity, and organizational image. In the absence of professional

sanitation, high-traffic areas become vectors for pathogen transmission, negatively affecting employee attendance and well-being. A qualified cleaning subcontractor, therefore, provides a vital service by mitigating these risks.

Provide approximate dates when Sub-Contractor will perform on this project:

Nishida Services janitorial services for BI's Indiana Monitoring Center will be provided 7 days a week, with exterior and indoor window cleaning 4 times per year. The contract with BI begins April 1, 2025 and services will be provided throughout the life of the contract.

185 Promotions and Apparel LLC

Describe service/product to be provided and how is this a Valuable Scope Contribution of the Contract:

185 Promotions and Apparel provides promotional or advertising printing of BI branded materials specific to the scope of services (i.e a Valuable Scope Contribution). 185 Promotions materials include novelty items for BI employee meetings, employee appreciation. The strategic deployment of novelty items by 185 Promotions Apparel enhances organizational goals across diverse settings. In employee meetings, branded items reinforce key messages and engagement. For appreciation events, they serve as tangible recognition, boosting morale. For customer training sessions held at BI's Indiana Monitoring Center, they drive brand visibility and facilitate rapport and partnership building. This value arises from 185 Promotions Apparel's ability to provide targeted, brand-aligned items that achieve specific objectives, yielding measurable improvements in engagement, relationships, and morale.

Provide approximate dates when Sub-Contractor will perform on this project:

185 Promotions and Apparel will perform these services at least annually throughout the life of the contract.

Indy Anna's, Inc

Describe service/product to be provided and how is this a Valuable Scope Contribution of the Contract:

Indy Anna's provides catering services for BI's Indiana Monitoring Center that includes company holiday parties for employee appreciation events. The BI Monitoring Center directly supports IDOC staff with alert notification and processing. Indy Anna's Catering service directly enhances employee morale, a critical factor in maintaining a high-performing Monitoring Center environment.

Provide approximate dates when Sub-Contractor will perform on this project:

Indy Anna's will perform these services annually to semi-annually throughout the life of the contract.



State of Indiana Department of Administration
on behalf of Indiana Department of Correction

March 14, 2025

ATTN: Mr. Syed Mohammad, Procurement Consultant
Indiana Department of Administration, Procurement Division
402 W. Washington St., Room W468
Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services
Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Mohammad,

BI Incorporated invited Veracity Consulting, Inc. to perform work in connection with the above RFP for Electronic Monitoring Services and Equipment for the Indiana Department of Correction. Veracity Consulting, Inc. is prepared and willing to support BI Incorporated as their MBE partner. Details include:

Veracity Consulting, Inc. is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000063697). As part of the contract, we will:

- Provide information technology consultation services and provide temporary information technology software developers to support BI's Indiana Monitoring Center that directly supports IDOC staff with alert notification and processing, specific to the scope of services (i.e a Valuable Scope Contribution). For a modern Monitoring Center, seamless technology is essential to supporting IDOC staff. An IT software staffing firm bridges the gap, providing experts for integration, custom development, and security. When systems need to talk, or unique solutions arise, these specialists deliver. They maintain security, troubleshoot issues, and manage project-based upgrades, ensuring smooth operations. In essence, they provide the agility and expertise to keep the Monitoring Center's technological backbone strong and adaptable.
- Perform these services throughout the duration of the contract as software integration and technical staffing support through temporary workers as needed. Determining IT software staffing frequency is unpredictable due to: rapid tech changes, project-based work, unforeseen issues, shifting business strategies, and budget fluctuations. These factors create an inherently variable demand for specialized IT expertise. However, BI commits to spending at least 8% of the contract amount on Veracity Consulting services.
- Receive 8% of the total contract amount, which is approximately \$237,250.00 of the base contract.

Please contact me directly if you have any questions regarding the participation of Veracity Consulting, Inc. in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

A handwritten signature in black ink that reads 'Angela Hurt'.

Angela Hurt
Founder & CEO



angela.hurt@veracityit.com
913-579-9242



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

January 25, 2024

Ms. Angela Hurt
Veracity Consulting, Inc.
8100 Newton St., Suite 210
Overland Park, KS 66204

Subject: Application for M/WBE Certification

Dear Ms. Hurt,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Veracity Consulting, Inc.** is hereby certified as a Minority and Women's Business Enterprise (M/WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority or Women's Business Enterprise (M/WBE) participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
43232314	Business intelligence and data analysis software
43232406	Program testing software
43232915	Platform interconnectivity software
71161610	Technical consultant services
80101507	Information technology consultation services
80101508	Business intelligence consulting services
80101510	Risk management consultation service
80101513	Process and procedures management consultation service
80101601	Feasibility studies or screening of project ideas
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111610	Temporary information technology networking specialists
80111711	Permanent information technology software developers
80111712	Permanent information technology networking specialists

80111713	Permanent information technology systems or database administrators
80111716	Permanent information technology staffing needs
80172103	Change management communication and advisory service
81101516	Energy or utility consulting service
81111503	Systems integration design
81111508	Application implementation services
81111511	System or application programming management service
81111806	Database analysis
81111808	Systems analysis
81111819	Quality assurance services
81112001	On line data processing
81112002	Data processing or preparation services
81112003	Data center services
81112007	Content or data standardization services
81112009	Content or data classification services
81112010	Data conversion service

This certification is valid through **January 31, 2027**.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Peter Sobun

Peter Sobun, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

PS/jm



March 14th, 2025

Indiana Department of Administration
Attn: Mr. Syed Mohammad
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

RE: IDOC RFP 25-79278 for Electronic Monitoring Equipment and Services Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Sir,

aFit Staffing Inc. (aFit) is pleased to participate in the proposed bid for RFP 25-79278. In the event BI Incorporated (BI) is chosen to fulfill this RFP, our company will serve as a subcontractor to BI for the purpose of supporting the project activities.

Started in 2014 in Indianapolis, aFit is committed to be an ethical, responsive, and results-driven company providing information technology services. As an Indiana WBE subcontractor certified to provide information technology consultation, information technology service delivery, management advisory services, education and training services, among others, we anticipate providing services to support IDOC RFP 25-79278. aFit is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000040063).

As part of the contract, we will:

- Provide staff recruiting services and temporary information technology software developers specific to the scope of services (i.e a Valuable Scope Contribution). aFit's valuable scope contribution to support this contract includes staff recruiting services for BI operations, specifically recruiting call center employees that staff BI's Indiana Monitoring Center and directly supports Indiana Department of Correction staff with alert notification and processing. aFit also provides human resources support for BI operations in Indiana. Staffing firms are essential for the BI Monitoring Center due to fluctuating demand and specialized skill needs. aFit provides flexible workforce solutions, reducing hiring burdens.
- Guaranteeing consistent work frequency is impossible due to unpredictable client demands, seasonal variations, and external economic factors. aFit will be proactively engaged throughout the contract to support key project milestones and to provide specialized staffing as required. aFit support will be provided on an as-needed basis throughout the contract's duration to ensure project success.
- Perform these services throughout the duration of the contract.
- Receive 11% of the total contract amount, which is approximately \$326,218.75 of the base contract.

aFit is willing to take on this project and to carry out our responsibilities as a subcontractor to BI. We look forward to working with BI and the State of Indiana on this important initiative.

Regards,



Julie Phillips

Julie Booth Phillips
Owner and CEO
jphillips@afitstaffing.com
(317) 418-5062



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

August 16, 2023

Ms. Julie Phillips
AFIT Staffing Inc.
150 W. Market Street, Suite 715
Indianapolis, IN 46204

Subject: Application for WBE Certification

Dear Ms. Phillips,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **AFIT Staffing Inc** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
80100000	Management advisory services
80101504	Strategic planning consultation services
80101507	Information technology consultation services
80101600	Project management
80111600	Temporary personnel services
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111701	Staff recruiting services
80111707	Permanent technical staffing needs
80141612	Sales or marketing programs
81111808	Systems analysis
81111810	Software coding
81160000	Information technology service
86000000	Education and Training Services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **August 31, 2026**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Referencing: AFIT Staffing Inc.

Although your certification is valid for three years, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Peter Sobun

Peter Sobun, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

PS/RS

March 14, 2025

State of Indiana Department of Administration
on behalf of Indiana Department of Correction
ATTN: Mr. Syed Mohammad, Procurement Consultant
Indiana Department of Administration, Procurement Division
402 W. Washington St., Room W468
Indianapolis, IN 46204



nishida services

Industrial and Commercial Cleaning

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services

Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Mohammad,

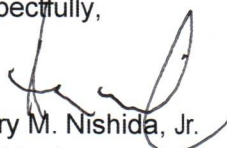
BI Incorporated invited Nishida Services, Inc. to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. Nishida Services, Inc. is prepared and willing to support BI Incorporated as their MBE partner. Details include: Nishida Services, Inc. is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: **000008321**).

As part of the contract, we will:

- Provide cleaning and janitorial services for BI's Indiana Monitoring Center that directly supports Indiana Department of Correction staff with alert notification and processing, which is specific to the scope of services (i.e a Valuable Scope Contribution). The provision of comprehensive cleaning services within a call center environment is a critical operational support function, directly impacting employee health, productivity, and organizational image. In the absence of professional sanitation, high-traffic areas become vectors for pathogen transmission, negatively affecting employee attendance and well-being. A qualified cleaning subcontractor, therefore, provides a vital service by mitigating these risks.
- Janitorial services for BI's Indiana Monitoring Center will be provided 7 days a week, with exterior and indoor window cleaning 4 times per year. The contract with BI begins April 1, 2025 and services will be provided throughout the duration of the contract.
- Receive 6.5% of the total contract amount, which is approximately \$ 192,765.63 of the base contract.

Please contact me directly if you have any questions regarding the participation of Nishida Services, Inc. in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Respectfully,


Henry M. Nishida, Jr.
President



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

March 24, 2023

Mr. Henry Nishida
Nishida Services, Inc.
9002 Technology Lane
Fishers, IN 46038

Subject: Application for MBE Certification

Dear Mr. Nishida,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Nishida Services, Inc.** is hereby certified as a Minority Business Enterprise (MBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
76110000	Cleaning and janitorial services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **March 31, 2026**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form, located at www.in.gov/idoa/mwbe/files/ACE_Form.pdf. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

Referencing: **Nishida Services, Inc.**

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Kesha Rich

Kesha Rich, Deputy Commissioner
Indiana Department of Administration
Division of Supplier Diversity

KR/jm



State of Indiana Department of Administration on behalf of Indiana Department of Correction

ATTN: Mr. Syed Mohammad, Procurement Consultant

Indiana Department of Administration, Procurement Division

402 W. Washington St., Room W468

Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services

Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Mohammad,

BI Incorporated invited 185 Promotions Apparel LLC to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. 185 Promotions Apparel LLC is prepared and willing to support BI Incorporated as their WBE partner. Details include:

185 Promotions Apparel LLC is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000038617). As part of the contract, we will:

- Provide promotional or advertising printing of BI branded materials specific to the scope of services (i.e a Valuable Scope Contribution). 185 Promotions materials include novelty items for BI employee meetings, employee appreciation. The strategic deployment of novelty items by 185 Promotions Apparel enhances organizational goals across diverse settings. In employee meetings, branded items reinforce key messages and engagement. For appreciation events, they serve as tangible recognition, boosting morale. For customer training sessions held at BI's Indiana Call Center, they drive brand visibility and facilitate rapport and partnership building. This value arises from 185 Promotions Apparel's ability to provide targeted, brand-aligned items that achieve specific objectives, yielding measurable improvements in engagement, relationships, and morale.

- Perform these services at least annually throughout the duration of the contract.
- Receive 0.2% of the total contract amount, which is approximately \$5,948.48 of the base contract.

Please contact me directly if you have any questions regarding the participation of 185 Promotions Apparel LLC in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Kelly Anderson, Owner

335 Ridgepoint Drive
Carmel, IN 46032



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

October 2, 2024

Ms. Kelly Anderson
185 Promotions & Apparel, LLC
335 Ridgpoint Drive
Carmel, IN 46032

Subject: Application for WBE Certification

Dear Ms. Anderson,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **185 Promotions & Apparel, LLC** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
53000000	Apparel and Luggage and Personal Care Products
53102503	Hats
53103000	Tshirts
82121505	Promotional or advertising printing
93141811	Promotional services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **October 31, 2027**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form each year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

Referencing: 185 Promotions & Apparel, LLC

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Peter Sobun

Peter Sobun, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

PS/jm



www.indyvanna.com

Office- 317-632-2662 or 317-853-6575

E-mail- sales@indyvanna.com

March 14, 2025

State of Indiana Department of Administration on behalf of Indiana Department of Correction
ATTN: Mr. Syed Mohammad, Procurement Consultant
Indiana Department of Administration, Procurement Division
402 W. Washington St., Room W468
Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services
Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Mohammad,

BI Incorporated invited Indy Anna's. Inc to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction (IDOC). Indy Anna's, Inc is prepared and willing to support BI Incorporated as their WBE partner. Details include:

Indy Anna's. Inc is listed on the IDOA Directory of Certified Firms (IDOA Bidder number: 9122). As part of the contract, we will:

- Provide catering services for BI's Indiana Monitoring Center that includes company holiday parties for employee appreciation events. The BI Call Center directly supports IDOC staff with alert notification and processing. Indy Anna's Catering service directly enhances employee morale, a critical factor in maintaining a high-performing call center environment.
- Perform these services annually to semi-annually throughout the duration of the contract.
- Receive 0.3% of the total contract amount, which is approximately \$10,250.15 of the base contract.

Please contact me directly if you have any questions regarding Indy Anna's. Inc's participation in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Sincerely,

Indy Anna's
Owner
Indy Anna's Catering





STATE OF INDIANA

Mike Braun, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204
(317) 232 - 3061

January 27, 2025

Ms. Judith Kirk Sims
Indy Anna's, Inc.
1760 E. 116th St.
Carmel, IN 46032

Subject: Application for WBE Certification

Dear Ms. Kirk Sims,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that Indy Anna's, Inc. is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
90101603	Catering services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **January 31, 2028**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

Referencing: Indy Anna's, Inc.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or mwbe@idoa.in.gov if you have any other questions or concerns about your letter.

Sincerely,

Peter Sobun

Peter Sobun, Director of Certification
Indiana Department of Administration
Division of Supplier Diversity

PS/tk